



ALEXANDER BASTRON

Senior Project Manager



SIDEKICK NETWORK
selected experts

- Senior Program / Project manager and PMO for strategy, transformation, digitalization, finance, IT and procurement with 20+ year's experience.
- Multilingual expert with a project track record in a variety of branches, roles and budgets across matrix organizations and along E2E processes.
- Very strong stakeholder management and multi-project management know-how

Sidekick Network GmbH & Co. KG
Prager Straße 13
01069 Dresden

Your contact:
Andreas Weller
Managing Partner

Phone: +49 175 2249558
Mail: andreas.weller@sidekick-network.com



EDUCATION

2012 – 2015

**University of Wismar – University of Applied Sciences,
Technology, Business and Design, Germany**
Diploma in Business Administration

CERTIFICATION / FURTHER EDUCATION

| | |
|------|--|
| 2022 | Blockchain & Cryptocurrency Expert (Online Degree in Blockchain, Blockchain Council) |
| 2021 | SAFe Program Consultant 5.1 (SPC, Scaled Agile Frameworks) |
| 2020 | ISO/IEC 27001 Foundation (APMG) |
| 2020 | Business Modell Canvas (Over the Fence) |
| 2019 | SCRUM Master |
| 2018 | ITIL v3 Foundation |
| 2017 | PRINCE 2 Foundation |
| | Nexus Framework |
| | PMI-PMP in Certification (Preparation PMP Exam-PREP completed) |

EXPERIENCE / BACKGROUND

| | |
|-------------------------|--|
| Professional Experience | 20+ years |
| Language | German (native) English (fluid) Russian (fluid) |
| Industries | Pharma IT Chemicals Consumer Goods Public sector Banks & Insurances Telecommunications Automotive Mechanical engineering Facilities engineering |



Methods &
Management Skills

(IT) Program, Portfolio & Project management (agile, waterfall)
Change management
Risk management
Supplier management
Interim management
General management
Committee and workshop management
Strategy development and implementation management
Restructuring, process design, organizational development
Transformation
Digitalization
Finance
Procurement/Purchasing
Supply chain
Management support

Technical Skills

Windows (8/7, 10)
MS Office (inkl. MS Teams, MS Project, MS Access, MS Visio, SharePoint, Azure)
Google Suite
AWS
SAP SuccessFactors (Recruiting, Onboarding, Learning, Performance & Goals, Succession & Development, Compensation, Employee Central, Jam Collaboration advanced edition),
SAP Activate, Ariba, Analytics Cloud, Fiori, Qualtrics, Solution Mgr.
SAP HCM (PT, PA, PY, OM), SAP PS, SAP R/3 (PP, MM, SD, FI, CO), SAP SRM, SAP EBUS
SAP Concur
Lotus Notes
Clarity PPM
Planisware Enterprise
aXc-PROJECT
Tableau
Alteryx
Snowflake
Lucidchart
Smartsheet , Miro, Slack, Trello, Mind Manager
Wrike
Asana
Atlassian JIRA
Jama
Confluence
Flexera



PROFESSIONAL EXPERIENCE

Since 10/2021
Germany

S-Kreditpartner GmbH
Interim manager

Responsibilities:

- Preparation and review of framework agreements and support in contract negotiations
- Head of license management incl. license procurement and disposition
- Review of outsourcing and risk assessment
- Coordination and management of external service providers
- Coaching of middle management and preparation of decision papers/reporting

Since 09/2022
Germany

Linde AG
Senior project lead

Responsibilities:

- Lead the implementation of SAP Concur
- Leading the digital transformation of travel expense reporting in Finance
- Development of a change management approach for Linde Gas Germany
- Support in the implementation of interfaces
- Statement of Work review and procurement consulting
- Go-live planning and hypercare
- Test and training management
- Coaching and mentoring of management
- Risk, change and stakeholder management
- Preparation of decision papers for management level and moderation of executive committees
- Coordination and management of external service providers

Since 02/2022
Germany

Federal Ministry of the Interior and Home Affairs / Federal IT Center
Senior project lead

Responsibilities:

- Supporting the strategic planning of the "e-Procurement" program/coaching senior management.
- Management of the following software development projects (E2E), among others:



- Introduction of a procurement management system
- Introduction of a requirements capture tool
- Introduction of "Kaufhaus des Bundes Next Generation" (purchasing platforms for federal authorities and institutions)
- Introduction of a procurement software based on SAP & MACH
- Implementation of a federal cloud for all projects
- Creation and support of tenders up to a volume of € 8 million
- Ensuring compliance with IT security and data protection requirements (BSI-Grundschutz)
- Requirements analysis, budget and resource planning at ITZBund and definition of standardized KPIs
- Support in defining the target architecture in the federal cloud
- Support in setting up automated deployment of software products to customer agencies
- Review of service level agreements
- Planning of the operational takeover by ITZBund as well as release management
- Test and training management
- Coaching and mentoring of management
- Risk, change and stakeholder management
- Control of software operations
- Preparation of decision documents for the management level
- Coordination and management of external resources

05/2021 – 04/2022
Germany

Roche Diagnostics GmbH

Project portfolio and multi project manager

Responsibilities:

- Restructuring of the project portfolio management and consulting for the introduction of a multi-project management for the project categories R&D, Product Quality, Process Improvement, IT and Capex projects
- Management of a project to introduce an automated and cross-site project reporting system
- Management consulting for the executive level
- Optimization of process management and tools in Capex
- Market analysis in analytics and business intelligence
- Selection and procurement of BI tools
- Requirements analysis and definition of standardized KPI's
- Coaching and mentoring of the management
- Optimization of the central PMO and support in the creation of work instructions



- Support for the migration of the central project repository from Share Point to Google Drive
- Risk, change and stakeholder management
- Preparation of decision documents for the management level
- Coordination and management of external resources

10/2021 – 03/2000
Germany

Fressnapf Tiernahrungs GmbH

Multi project lead, Coach

Responsibilities:

- Management of several sub-projects for the implementation of a central warehouse in France
- Definition of purchasing processes and negotiation with key suppliers for B2B business (online & offline)
- Legal review and adaptation of supplier contracts
- Analysis and definition of the new logistics processes for the central warehouse
- Creation of a concept for switching from drop shipment to direct delivery
- Design of the internal settlement between parent company and subsidiary
- Support of the technical connection of the new warehouse incl. EDI migration
- Test management of the interface and documentation

10/2021 – 12/2021
Germany

Norddeutsche Landesbank

Senior project lead, Coach

Responsibilities:

- Project management in the credit business
- Optimization of debt reconciliation with savings banks and KfW and support in reviewing complex loan cases
- Consolidation of processes with Nord LB guidelines
- Coaching of middle management and individual employees and preparation of decision papers for management



04/2020 – 10/2021
Germany

Stadt Solingen
Interim and Program Manager

Responsibilities:

- Conception & development of project portfolio management in personnel & organization
- Coaching and mentoring of the management level (IT manager and city service manager Personnel & Organization)
- Development of a digitalization strategy and establishment of a digitalization program in Human Resources & Organization and representation of the department in various bodies (including the works council)
- Program management "digital transformation in HR & Organization" (16 projects, approx. 80 internal and external employees) including:
 - Digitalization of the human resources management system and implementation of SAP SuccessFactors
 - Extension of the human resources management system SAP ERP HCM
 - Implementation of digitized travel expense reporting through SAP Concur
 - Digitization of personnel time management through implementation & extension SAP Fiori
 - Introduction and development of digital knowledge management
 - Introduction of electronic personnel file (codia, D3)
 - Introduction of competence management
 - Introduction of supply administration in SAP VADM
 - Management of strategic and operational purchasing in the context of digitalization
 - Integration of SaaS/PaaS products with existing talent management software
 - Planning of rollouts / releases on project level
 - Development of general program and project management standards and establishment of a program management office
 - Establishment of business process management for daily project work (BPMN 2.0) and process development in HR & organization
 - Resource planning and management of internal & external resources
 - Establishment and leadership of change management for the digitalization of HR & Organization
 - Tender for implementation of SAP SuccessFactors & SAP HCM and procurement of licenses
 - Risk, change and stakeholder management



11/2019 – 04/2020
Germany

Stadt Solingen/Stadtwerke Solingen
Senior Project Lead

Responsibilities:

- Consulting in strategic planning in personnel & organization of the city & municipal utilities of Solingen
- Coaching and mentoring of the management level of the city & municipal utilities of Solingen
- Management of several projects, including
- Migration of the SAP HCM system landscape (for the modules Time Management, Personnel Administration, Payroll & Organizational Management - SAP PT, PA, PY & OM)
- Development of an authorization concept for SAP HCM
- Implementation of SAP ESS / MSS
- Resource planning for internal & external resources
- Risk, change and stakeholder management
- Preparation of decision documents for the management of the city of Solingen / Stadtwerke Solingen
- Management of external service providers

04/2018 – 11/2019
Germany

adidas AG
Interim manager strategic, operational (IT) purchasing

Responsibilities:

- Management consulting of the executive level
- Excerpt of projects:
- (Partial) / project management for the top 5 project initiatives in global software (SAP / Oracle / Microsoft / Salesforce) with a total volume of approx. 90 million € - 7 employees
- Subproject management for a global hardware tender (printers) with a volume of approx. 60 Mio. € (from scoping, creation of RFP, contract negotiation to signing of agreements)
- Introduction and implementation of ERP software for the retail division
- Support of business process management / process optimization in Group Procurement
- Management of the procurement process incl. planning and execution (5 employees)
- IT outsourcing and provider management
- Asset and license data analysis
- Market analysis as well as support in contract preparation, contract negotiation, up to contract conclusion
- Coordination of contractual framework conditions



- Creation and management of IT tenders (management team of 4 employees)
- Definition of project phases and milestones
- Preparation of decision papers for the Management Board and Steering Committees
- Risk, change and stakeholder management
- Management of external service providers

05/2019 – 08/2019
Germany

Helaba Landesbank Hessen-Thüringen
Interim Purchasing Manager

Responsibilities:

- Management of purchasing projects as well as accounting (related account assignment, asset accounting and invoice verification of the goods to be procured), among others
- Management and control of a telecommunications and mobile communications tender (volume: € 3 million) - 5 employees
- Management of a global pilot project (Workplace Management) for a Windows 10 rollout (volume: € 5 million) - 7 employees
- Subproject management for a global rollout of SAP Ariba (SCRUM)
- Partial project management for a software tender in license management (Aspera)
- Management consulting for the executive level
- Provider management for one of the largest providers (volume: € 11 million) - 3 employees
- Preparation of tenders for IT outsourcing
- Process optimization in IT purchasing
- Market analysis as well as support in contract preparation, contract negotiation, up to contract conclusion
- Preparation of decision documents for the Management Board and Steering Committees
- Risk and change management
- Management of external service providers and stakeholder management



01/2019 – 03/2019
Germany

VW Financial Services AG

Interim PMO head (program management)

Responsibilities:

- Management of the PMO with 4 employees
- Management of projects within the program
- Management consulting for the management level
- Communication & Stakeholder Management (incl. decision papers for the Management Board and Steering Committee)
- Time and cost management
- Resource and risk management
- Change request management
- Life cycle management (quality assurance, validation, and qualification of centralized data centers)
- Process management incl. optimization
- Support with tenders
- Selection and management of external consultants

10/2017 – 12/2018
Germany

Merck KGaA

Senior project lead, Senior PMO (program management)

Responsibilities:

- Support of IT & business during the entire program from planning and conception, implementation, and design to test and go-live phase of the individual reporting applications (define-design-implementation)
- Set-up and management of program controlling incl. reporting
- Budget planning and control of the program (Actuals, Forecast and Accruals)
- Management of small to medium sized software development projects in North America and Singapore (5-15 employees) for various finance applications (including Capex, Inventories, Balance Sheet, Legal P&L, Management P&L, Cost Detail Reporting, Daily/Monthly Sales)
- Transformation support in the global and local Finance area
- Preparation and management of tenders incl. market analysis and award process
- Requirements management of individual projects and project clusters
- Support in master data management and conception of a data lake approach
- Organization and execution of committee meetings such as Steering Committee and Finance Decision Board



- Preparation of decision documents for the Management Board
- Management of external service providers
- Process optimization and program risk management
- Support in test management (system integration testing / user acceptance testing, test planning, execution and reporting)
- Change and escalation management (Group & Local Finance, Group Controlling, Legal)
- Active stakeholder management

01/2018 – 04/2018
Germany

adidas AG
Management Consultant Procurement

Responsibilities:

- Project management with responsibility for scope, time and budget (5 employees, € 0.5 million)
- Definition of project phases and milestones
- Analysis and inventory of license/asset management
- Development of a concept for optimizing license management (including license decommissioning, maintenance termination, and optimization for indirect use of SAP licenses)
- Preparation of management presentations and recommendations for action
- Management of external service providers/project partners

06/2017 – 10/2017
Germany

KfW
Senior consultant, PMO expert

Responsibilities:

- Support in various post-merger integrations
- Collaboration in the integration of acquisitions
- Project controlling of individual projects including reporting (monitoring of development, performance and quality)
- Support in change management
- Optimization of HR processes
- Support development of measures for business unit optimization
- Definition, measurement and evaluation of KPI's as well as requirements management
- Information management, reporting, risk analysis, documentation
- Planning and organization of project meetings, steering committee meetings
- Implementation of continuous quality assurance



06/2016 – 10/2016
Germany

Telefónica Germany GmbH & Co. OHG
Sub-project manager customer service

Responsibilities:

- Subproject management of software development projects in the area of customer portal
- Extension of a Business Support System (BSS) & Operations Support System (OSS)
- Resource management of the projects
- Project controlling incl. reporting and documentation
- Overall management and coordination of employees from the various specialist teams from IT, the IT-system design areas and the external IT service providers
- Definition of requirements, conception as well as planning and execution of tests (System Integration and User Acceptance Testing) in coordination with internal and external service providers

05/2014 – 10/2014
Germany

Wüstenrot & Württembergische AG
Project lead

Responsibilities:

- Project planning (definition of project phases and milestones)
- Management and control of the Workplace Management project with responsibility for scope, time & budget
- Definition of requirements for the rollout
- Set-up and control of the PMO (3 MA)
- Project purchasing with budget responsibility of approx. 0.5 million Euro
- Planning and execution as well as moderation of project meetings and steering committees
- Quality/ Risk and Change Management
- Communication and escalation management
- Selection and management of internal and external service providers
- Stakeholder management