Florian Kalbe (B.Sc., MBPM) - Curriculum Vitae
Senior Project Manager / Programme Manager

SUMMARY

As a senior project manager with international experience in waterfall and agile project management methods, I have acquired extensive skills and knowledge that enable me to successfully plan, organise and implement complex projects. My experience spans a wide range of industries and business areas, including IT, procurement and finance, and I have worked in different countries and cultures. I excel in communication skills, my ability to work with diverse teams and my problem solving and decision making skills.

PROFESSIONAL CAREER

04.2020 - today	F. Hoffmann-La Roche AG	Programme Manager
01.2019 - 03.2020	INVAO Trading AG & Klarpay AG	Senior consultant
05.2017 - 12.2018	Deloitte Strategy & Operations, Brisbane	Senior consultant
07.2016 - 05.2017	Business Analysts Pty Ltd, Brisbane	Business Analyst
09.2014 - 01.2015	L&B Solutions GmbH, Munich	IT & Process Consultant
09.2012 - 08.2014	Bosch Software Innovations GmbH, Berlin	IT & Process Consultant
07.2012 - 08.2012	Rocket Internet GmbH, Berlin	Java & PHP Developer

Contractor

Voyager Program PM Lead

F. Hoffmann-La Roche AG | Basel

07.2023 - Today

Programme Manager

As Program Project Management Lead for Voyager at Roche, I am leading a global transformation initiative to secure Roche's ability to act through advanced pharmacovigilance solutions. This includes the implementation of four validated systems: Safety Drug Data, Adverse Event Management, Signal and Safety Risk Management and Operational and Regulatory Reporting. Core responsibilities include:

<u>Coordination</u>: I lead the planning of 10 sub-projects and supervise 18 project managers from business and IT. My role is to ensure alignment and synchronisation to maintain project momentum.

<u>Stakeholder engagement</u>: I actively engage with and report to various groups, e.g. senior managers, supervisors and cross-functional teams, and ensure effective communication so that all stakeholders are informed and involved.

<u>Optimisation of resources</u>: I carry out integrated resource planning and ensure the allocation of skills and talents to different project activities.

<u>Management of dependencies</u>: Proactively manage dependencies, identify bottlenecks and develop mitigation strategies to keep the project on schedule.

<u>Monitoring suppliers and contracts</u>: I effectively monitor supplier relationships and contracts by aligning them with Roche's objectives and regulatory requirements while optimising value and performance.

myBuy PMO Lead

F. Hoffmann-La Roche AG | Basel

04.2020 - 07.2023

Head of Global Program Management Office for the implementation of an e-Procurement solution as part of the procurement workstream of an S/4HANA ERP programme. Core responsibilities include:

- Design and implementation of governance processes for the international project team of over 450 members
- Coordination of the project teams in terms of planning and scope management
- Change, Decision and Deviation Management
- Risk management
- Budget controlling and preparation and maintenance of the business case
- Coordination of interdisciplinary project teams
- Preparation of Steering Committee and Sponsor Board Meetings
- Executive-level stakeholder management
- Supplier and contract management
- Team leadership of the Programme Management Office team consisting of seven members
- Alignment of work across different project management methods, Roche PMM System Route (Waterfall), Scaled Agile, SCRUM, SAFe

Application for a banking licence Klarpay AG | Zug 12.2019 - 02.2020	Advisor to the management on the preparation of internal processes, AML / CTF guidelines and application for a banking licence in Switzerland. Preparation of documents for the regulator FINMA, in particular business plan, financial model and market and competition analysis.
Hedge Fund Business Development INVAO Trading AG | Berlin 05.2019 - 11.2019	Project manager for the market development of the UK for a blockchain financial product. Project management with budget responsibility and direct reporting to the management.

Deloitte Strategy & Operations	Senior consultant
Transformation project International Bank | Sydney 02.2018 - 09.2018	Project manager for process survey, analysis and optimisation in a global compliance project. Assessment and restructuring of the process architecture as well as the introduction of continuous improvement processes at locations in 12 countries.
Turnaround International Franchise | Gold Coast 08.2017 - 02.2018	Project manager for turnaround with high media attention. Project achieved savings through restructuring of shared services and company-wide process landscape. Led strategy and problem-solving workshops with senior management and operations.
Process transformation Major Australian electricity supplier | Brisbane 06.2017 - 07.2017	Project manager for documentation of end-to-end power delivery processes. Training manager for business process management methods (BPMN2.0). Documentation, analysis and optimisation of existing processes.

Business Analysts Pty Ltd	Business Analyst
IT transformation Flight Centre Travel Group | Wellington, Auckland 08.2016 - 04.2017	Project manager for process analysis and optimisation for a global IT migration project. Led over 20 process analysis workshops at various locations in Australia and New Zealand. Complex reporting, cost planning and communication with senior management.
IT transformation Solo Resource Recovery | Brisbane 04.2017 - 05.2017	Database model analysis and improvement for a national IT migration project. Coordination and creation of recommendations for action with senior solution architects.

L&B Solutions	IT & Process Consultant
Toll bridge rollout	Statistics and data management analysis for the nationwide rollout of new motorway toll bridges. Requirements management and workshop leadership for processes and use cases with all departments.
Toll Collect | Berlin	
09.2014 - 01.2015	

Bosch Software Innovations	IT & Process Consultant
Virtual Power Plant	Independent research, conception and implementation of a prototype for an energy efficiency portal. Design and implementation of virtual power plants.
Various clients | Berlin	
08.2013 - 09.2014	

Process automation	Design and implementation of automated IoT workflows. Documentation and analysis of over 120 market communication processes in Germany and Austria.
Electricity Suppliers DACH | Berlin	
09.2012 - 07.2013	

Rocket Internet GmbH	Java & PHP Developer
Test management	Front-end test automation as software developer with Java and PHP. Development of automated regression tests for an online portal. Agile development with Scrum in a multinational team with Jenkins, Selenium and Ant.
Foodpanda | Berlin	
07.2012 - 08.2012	

EDUCATION

Master of Business Process Management | Highest Award

Queensland University of Technology | Brisbane, Australia (2015 - 2016)

Bachelor of Science Business Informatics | Highest Award

University of Applied Sciences | Berlin, Germany (2011 - 2014)

AWARDS

PTE - Pearson's Test of English | 90/90

Dean's list of Students with Academic Excellence | 2016

Dean's list of Students with Academic Excellence | 2015

Golden Key International Honor Society | Top 15% Student Award

QUT Science and Engineering Faculty International Merit Scholarship | Scholarship for Outstanding Students