

# ALINA VASILEVA

Forensic Accountant / Security & Compliance Specialist



## Work Experience

### Operations Manager

T1A | July 2022 – Present

- **Office Establishment:** Established an office in Serbia, overseeing the optimisation of internal processes & controls in finance, HR, and administration
- **OPS Department Restructuring:** Successfully transitioned the OPS department to a new functional organisational model within six months (21-Feb-2023 - 03-Aug-2023). Led the creation of the HR OPS division, coordinating with colleagues across Poland, Czech Republic, Germany, the United States, and Canada to master HR functions like employee legislation, recruitment, and compensation.
- **Established an internal Security & Compliance department**
- **Process Automation:** Led the successful automation of HR OPS processes. Facilitated daily team meetings to outline processes, create process maps, and implement automated workflows.
- **HR Database Development:** Developed an HR database to streamline data management and enhance operational efficiency

### Expert/Senior Consultant

EY Forensic & Integrity Services | March 2020 – July 2022

- **Financial Fraud Investigations:** Conducted anti-corruption compliance reviews and financial analysis to detect signs of fraudulent transactions or financial misstatements. Carried out detailed due diligence and conflict of interest examinations, identifying and addressing high-risk areas. Implemented affiliation and extended background checks to ensure thorough risk assessments. Tested procurement, primary and secondary sales transactions, uncovering fraudulent activities.
- **Compliance Analysis:** Analysed internal operations & controls. Conducted FCPA and UKBA due diligence. The measures to enhance organisational compliance with regulatory standards and internal policies were subsequently reported to the client's management.

### Assistant Auditor

EY Audit Services | Oct, 2018 – Mar, 2020

- Performed audit and analytical procedures consistent with audit engagement objectives, including the assessment of the effectiveness of internal control systems.
- Conducted stock takes and interviewed personnel
- Gained experience across a wide range of industries, including life sciences, retail, agriculture, chemical, and oil & gas, specialising in the Retail & Consumer Products Industry.

## Education

- **2021 – Present:** A candidate for the Association of Certified Fraud Examiners (ACFE)
- **2018-2020:** MSc in Economics degree at the Russian Plekhanov University of Economics (degree program: International Corporate Finance)
- **2016-2017:** Studied International Business in Karlshochschule International University (Germany) as an exchange student
- **2014-2018:** Bachelor's degree, Economics Program «Corporate Finance (in English)» in the Russian Plekhanov University of Economics.

## Technical and Professional Skills

- Operations & HR management
- Audit & Accounting
- Jira, Notion, SAP, 1C, SQL, MS Office (Excel, Word, PowerPoint)
- Data Analysis, Business Administration, Quality Assurance, Performance Review, Project Planning, Scheduling, Task Delegation, Self-management

## Languages

- English (fluent)
- Serbian (basic knowledge)
- Russian (native speaker)

**Driving license:** B-Segment