



JOHANNA KELLERBAUER

Project Manager/Senior PMO

Born 1980



- Johanna's focus is on IT project management and project management office
- In 8 years at IVU Traffic Technologies, she accompanied many IT projects as PMO or subproject manager, supported a startup in the field of gaming and in 2018/2019 a large implementation project at Deutsche Telekom IT
- Since the end of 2019, she is working in various projects for HR IT at Volkswagen (digitalization topics HR, Travel Management and Group Organization)
- In addition to the certification in Scrum and Prince2, Johanna was able to further develop her methodological skills and also accompanied projects as a test coordinator in test management as well as in service management



EDUCATION

10/1999 – 05/2001	Technische Universität, TU (Chemnitz) German philology, English language and literature, music pedagogy
10/2001 – 05/2010	Technische Universität, TU (Berlin) Magister: musicology, German philology

CERTIFICATION / FURTHER EDUCATION

2016	PRINCE2 (Foundation & Practitioner), Exin
2016	Scrum Foundation & Scrum Master , Exin

EXPERIENCE / BACKGROUND

Professional Experience	14 years in IT project management & PMO 17 years in IT business in general
Language	German (native speaker) English (fluent) French (basic knowledge)
Industries	IT & Software Public Transport Music & Culture TelCo Automotive
Methods & Management Skills	(IT) project management (agile, classic), Rollout Management (IT) project management office Communication Test management Service management Requirements management
Technical Skills	MS Office (Word, Excel, Outlook, Project, Visio, PowerPoint) MS Teams, SharePoint Atlassian JIRA, Confluence Itrac, Testlink LeanIX Workpath SQL AuthorIT SAP Solution Manager HP ALM



PROFESSIONAL EXPERIENCE

Since 12/2019
Germany

**HR IT, Group Travel Management and Group Organization -
Project Management Office & Requirements Management**
Volkswagen AG

Responsibilities:

- Tracking of the deliverables/ action items
- Requirement's analysis
- Preparation of presentations for top management
- Preparation and follow-up of meetings
- Team coordination
- Reporting
- IT-PEP-compliant project documentation and coaching regarding the method
- Test management support

11/2023 – 04/2024
Germany

**Chatbot Implementation Group Travel Management -
Project Management & Requirements Management**
Volkswagen AG

Responsibilities:

- Interim project manager
- Management of the development service provider
- Risk management and mitigation
- Conceptual work (e.g. test and support concept)
- Tracking of the deliverables/ action items
- Requirement's analysis
- Preparation and follow-up of meetings
- Team coordination
- Reporting & IT-PEP-compliant project documentation

03/2018 – 10/2018
Germany

Test management support
Project & Account Management
zipstr GmbH

Main activities

- Coordination of the Zurich Sports Team Athletes Diary subproject
- Communication/single point of contact for the customer
- Workshop preparation
- Project documentation (e.g., status and project handbook)



03/2018 – 09/2019
Germany

Implementation IFRS16
Project Management Office, Support of Test & Defect Management
Deutsche Telekom IT

Main activities

- Preparation Top Management presentations and decision paper
- Tracking of deliverables/ action items
- Defect/ test tracking and reporting
- Overall support in test management
- Reporting (Project, SteerCo, Owner)
- Meeting preparation and follow-up

01/2016 – 07/2018
Germany

Project & Process Management
Gaming start-up (Germany)

Main activities:

- Agile coach and project manager
- Introduction, implementation, set up and administration of JIRA and Confluence
- Introduction of agile processes

11/2017 – 12/2017
Germany

Internal Software Project (ETL database object chain):
Test Coordinator & Tester
Musikverwertungsgesellschaft GVL

Main activities:

- Creation of test concept
- Test planning
- Preparation & execution of test cases
- Acceptance and final documentation

05/2017 – 11/2017
Germany

Support in the operational process as PMO
Consultancy

Main activities:

- PMO Coaching and consulting
- Process optimization
- Conceptual and editorial collaboration (e.g., website)



08/2010 – 11/ 2015
Germany

Project Management & Support of various Customer Projects and Research Projects

Software company

- Team leader user documentation IVU.control (Oracle-DB based controlling software): editing and coordination of the creation of the user help.
- Research project Dynamo (BMW) on the topic of a multimodal travel assistance app: PMO and subproject management
- Research project M4Guide (BMW) regarding the development of a travel assistance app for the visually impaired: PMO and subproject management
- NAMO research project (BMBF) on the topic of travel assistance apps for senior citizens: project management
- Roll-out IVU.control at Abellio: project management

10/2007 – 07/2010
Germany

Support, Service & Test Management

Software company

Main activities:

- 1st and 2nd level support
- Remote maintenance
- Quality assurance & test management (test execution, test case and test plan creation)
- Technical writer/editor (user documentation)